NASA SEWP VI Ordering Guide

Category C Mission-Based ITC/AV Service Solutions

SEWP overview

NASA's Solutions for Enterprise-Wide Procurement (SEWP) is a Government-Wide Acquisition Contract for information technology, communications and audio-visual solutions and services. Federal agencies and authorized contractors can use SEWP to acquire support for their mission needs. KLSA holds a Category C small business contract for mission-based services.

About KLSA

K.L. Scott & Associates LLC helps government organizations modernize technology, improve operations and use data to make informed decisions. Our services include technology modernization, AI and advanced analytics, independent verification and validation, and program management. We connect technical delivery with the governance and workforce support needed to sustain results.

Quotes and program support

Nitin Mistry

SEWP Program Manager

nitin.mistry@klscottassociates.com

347.730.2539

Brian Kendrick

SEWP Deputy Program Manager

brkendrick@klscottassociates.com

703.403.0246

KLSA SEWP VI webpage

NASA SEWP VI
Solutions for Enterprise-Wide Procurement
Contract Holder

CONTRACT NUMBER

80TECH26D0903

CATEGORY AND VEHICLE

Category C small business
Multiple-award IDIQ GWAC

ANTICIPATED ORDERING PERIOD

Nov. 1, 2026 to Oct. 31, 2036
Five-year base plus one five-year option

CONTRACT CEILING

$20 billion per contract
Funding occurs through orders

UNIQUE ENTITY ID

ZDMJM1T8SCD3

Confirm ordering availability and current terms with NASA SEWP.

Scope and KLSA services

Mission and program needs supported through Category C

The SEWP VI categories

Category A covers ITC/AV product solutions. Category B addresses enterprise-wide service solutions. KLSA's Category C contract addresses mission-based ITC/AV services, including solutions for a program, mission or region.

KLSA service alignment

Service area	Examples of KLSA support
Technology modernization	IT strategy, application rationalization, business process improvement and modernization planning
Data and AI	Data governance, analytics, AI readiness, model development and performance dashboards
Application services	Application development, business analysis and improvements to digital customer experiences
Program delivery and oversight	IT program management, transformation PMO, independent verification and validation, and risk oversight
Training and adoption	IT workforce training, technical knowledge transfer and change management tied to the technology effort

Examples are subject to the specific requirement, contract scope and approved offerings. Category C also encompasses cloud, cybersecurity, databases, network services, IT operations and technical communications.

Requesting a quote

Requirements planning, scope review and fair opportunity

01 Define the mission requirement

Describe the outcome, current environment, work location and period of performance. Include a statement of work, performance work statement or statement of objectives.

02 Confirm fit with Category C

Send a requirement summary to help@sewp.nasa.gov for scope guidance. Identify any associated hardware or software. Category C excludes product-only orders.

03 Contact KLSA for planning support

Nitin Mistry and Brian Kendrick can discuss the requirement and coordinate quote support. Use the contacts on page 1 and reference contract 80TECH26D0903.

04 Submit the formal request through QRT

Use NASA's Quote Request Tool to reach the appropriate Category C competition group. Attach requirements, evaluation factors, submission instructions and the response deadline.

Open the NASA SEWP Quote Request Tool

Information that helps KLSA prepare a quote

Include deliverables and acceptance criteria, estimated workload, staffing or skill needs, security and access requirements, applicable accessibility requirements, and requested contract type. For associated products, identify specifications, quantities, licenses and support coverage.

Fair Opportunity under FAR 16.505(b)(1)

"The contracting officer must provide each awardee a fair opportunity to be considered for each order exceeding the micro-purchase threshold issued under multiple delivery-order contracts or multiple task-order contracts, except—
(A) As provided for in paragraph (b)(2) of this section; or
(B) Orders issued under 19.504(c)(1)(ii)."

NASA's Quote Request Tool supports fair opportunity within the appropriate competition group. The contracting officer documents the basis for award and price, including any applicable exception, and follows agency requirements.

Placing and managing an order

The ordering agency issues the award and NASA SEWP processes it

Ordering process

01 Agency evaluation and award

The agency evaluates responses, documents its selection, confirms funding and issues a signed task or delivery order using its authorized order form.

02 NASA SEWP routing

Send the order package to sewporders@sewp.nasa.gov or use NASA's current submission process. The SEWP PMO reviews, tracks and forwards the order to the contract holder.

03 KLSA delivery coordination

Coordinate kickoff, deliverables, staffing and acceptance with the KLSA Program Manager. Route order modifications through NASA SEWP as well.

Order package checklist

Order identification	Requirements and administration
Agency order number and issue date KLSA contract 80TECH26D0903 Applicable task-order NAICS Order contract type	KLSA quote and line-item pricing Total order value Agency issuing office and address Delivery or performance location
Contracting officer's signature Signature date and phone number KLSA mailing address and phone	Statement of work and deliverables Performance dates and acceptance terms Funding and invoicing instructions

SEWP surcharge and payment

The current SEWP surcharge is 0.34%, included in quoted prices. KLSA remits the fee to NASA. The order identifies the paying office and invoicing instructions.

Support and order resolution

KLSA program contacts coordinate delivery and post-delivery questions

Delivery and support arrangements

Topic	How to arrange or request support
Installation and transition	Specify deployment, access, testing, cutover and acceptance needs in the order. Coordinate the delivery plan with the KLSA Program Manager.
Technical and software support	Identify the affected service, application or license. Support hours, service levels, maintenance and update rights follow the order and applicable license terms.
Basic and extended warranty	For associated products, identify applicable warranty terms in the quote and order. Request any extended coverage, duration and price before award.
Post-delivery changes	Contact KLSA for corrections, additional services or coverage questions. The contracting officer authorizes changes through an order modification when required.

Resolving a problematic order

Send the contract and order numbers, quote reference, affected item or deliverable, issue description, operational impact and preferred contact method to Nitin Mistry. Copy Brian Kendrick for coordination or escalation. Include supporting records through an approved channel. Involve the ordering contracting officer for contractual decisions and NASA SEWP for scope, routing or processing issues.

KLSA

12600 Deerfield Parkway, Suite 100
Alpharetta, GA 30004
404.692.5552

nitin.mistry@klscottassociates.com

NASA SEWP help desk

help@sewp.nasa.gov

301.286.1478
Monday–Friday, 7:30 a.m.–6 p.m. ET

NASA SEWP resources and guidance

Version 1.2. Contract terms, modifications and agency policy govern. Support coverage follows the order. Maintain this guide within 10 business days after a contract modification.